

Capstone Proposal Review and Evaluation Rubric

Capstone Title, Team Number, Team Leader's Name, Customer's Name, Tech Advisor's Name (filled in by team):

Exceeds Expectations	<p>Challenge: A very challenging project. A great deal of growth in CS/IT knowledge beyond what was learned in previous courses will likely be required of the team.</p> <p>Functional Requirements: Thorough identification of functional requirements and acceptance test cases for demonstrating that all functional requirements are met.</p> <p>Design: Design artifact(s) demonstrate an excellent understanding of how a highly complex portion of the project might be implemented.</p> <p>Project Plan/Gantt Chart: Well thought out plan for developing the project. Good use of concurrent development where possible. Proposal has very few grammatical errors.</p> <p>Risk Management Plan: Team has an exceptional understanding of the risks involved with their project, and has an appropriate plan for overcoming all of these risks.</p>
Meets Expectations	<p>Challenge: A somewhat challenging project. Some growth in CS/IT knowledge beyond what was learned in previous courses will likely be required of the team.</p> <p>Functional Requirements: Adequate identification of functional requirements and acceptance test cases for demonstrating that most functional requirements are met.</p> <p>Design: Design artifact(s) demonstrate an acceptable understanding of how a complex portion of the project might be implemented.</p> <p>Project Plan/Gantt Chart: Sufficiently thought out plan for developing the project. Some concurrent development where possible. Proposal has few grammatical errors.</p> <p>Risk Management Plan: Team has a partial understanding of the risks involved with their project, and has an appropriate plan for overcoming some of these risks.</p>
Needs Improvement	<p>Challenge: Not a very challenging project. Little growth in CS/IT knowledge beyond what was learned in previous courses will likely be required of the team.</p> <p>Functional Requirements: Inadequate identification of functional requirements. Missing or poorly formed acceptance test cases.</p> <p>Design: Design artifact(s) demonstrate a poor understanding of how a complex portion of the project might be implemented.</p> <p>Project Plan/Gantt Chart: Poorly thought out plan for developing the project. Little use of concurrent development where possible. Excessive grammatical errors.</p> <p>Risk Management Plan: Team has an inadequate understanding of the risks involved with their project, and does not have an appropriate plan for overcoming these risks.</p>

<i>Table filled out by reviewer</i>	Exceeds Expectations			Meets Expectations			Needs Improvement		
	always	mostly	some	always	mostly	some	some	mostly	always
Challenge									
Func Requirements									
Project Plan/Gantt									
Design									
Risk Management									

Reviewers' Overall Recommendation:

- ☐ Approve (All noted concerns must be adequately addressed)
☐ Conditionally Approve (Proposal needs significant revisions as indicated)
☐ Conditionally Disapprove (Proposal needs major revisions. Team will need to find a new capstone topic unless revisions are adequately addressed)
☐ Disapprove (Team needs to pursue a completely different capstone topic)

☐ Yes ☐ No Reviewers reserve the right to re-evaluate revised proposal in its entirety.

Reviewers' Comments (may be attached, or noted directly on the capstone proposal)